

**MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN LITTLE PETHERICK VILLAGE HALL  
AT 7.30PM ON MONDAY 14<sup>th</sup> JULY 2025.**

**Present:** Cllrs P Hammett (Chair), A Heard (Vice-Chair), N Carhart, J Carhart, E Ballard, D Heard, K Hawkins, S Sleep, G Murt, Cllr J O'Keefe. Miss J. Wilson (Clerk). There were no members of the public.

The Chair asked us all to stand and hold a minute's silence for Mrs Val Hampton who sadly passed away recently. She was the wife of Harold Hampton, who spent many years as clerk for St Issey Parish Council.

**116/25 1. Apologies for absence:**

Chris Ivins.

**117/25 2. County Councillor's Report:**

Cllr O'Keefe raised the following issues:

- High Lanes junction – he had attended the meeting with the Chairman, Oliver Jones from the Highways dept and Adam Stonehill from Devon and Cornwall Police.
- The proposed speed visor – details of the St Merryn speed visors have been received from the St Merryn PC Clerk.
- The new Council's committees are up and running now
- Ben Maguire MP will be doing a summer tour of the constituencies - he will be in St Issey on 26<sup>th</sup> August – we will have an update at the next meeting.
- Newquay has a new state of the art scanning system which help reduce the time passengers spend going through security.
- The new Air Ambulance is on track to be in use shortly so we will have 2 in use. – it has 20 hours of flight still to complete before it can start taking patients. It is £5k for each mission flown.
- Cllr J Carhart raised the issue of parking on Station Road in Padstow. Cllr O'Keefe will speak with Highways to see if signage can be installed to stop parking on the corners.
- Cllr P Hammett raised the issue of Ragwort and asked Cllr O'Keefe to find out what Cornwall Council's policy on Ragwort is.

**118/25 3. Public Participation**

None

It was noted that the meeting is being recorded.  
Standing Orders applied.

**119/25 4. Declaration of Interests in Items on the Agenda, and requests for dispensations:**

Cllr P Hammett declared an interest in item 8 PA25/0436, and item 11.

**120/25 5. Matters Arising from the minutes of the meeting held on 16<sup>th</sup> June 2025.**

- One amendment to the minutes – Cllr E Ballard was against the proposal made in 092/95. Clerk to amend the minutes.

**121/25 6. Signing of minutes for the meeting held on 16<sup>th</sup> June 2025.**

The minutes of the meeting held on the 16<sup>th</sup> June 2025 were circulated. There was an amendment in 092/95 to state that Cllr E Ballard was against the proposal to write to Emma Lewis, secretary of the school, to let her know that we can't support paying a contribution to the hall towards the car park as the parents have indicated that they are willing to put forward a contribution towards this. The amended minutes were proposed and agreed by all as a true record of the meeting and approved. They were then signed by the Chairman.

**Planning**

**122/25 7. Planning Decisions:**

[PA24/06773](#) Camel Creek Adventure Park, St Issey, Wadebridge. Submission of details to discharge Condition numbers 5, 6, 10, 14, 15, 16, 17, 18, 19 and 20 in respect of Decision Notice PA19/00934 dated 12/08/22. **Disch of cond not all conditions agreed.PA25/03242**

[PA25/03242](#) Messrs J. & T. Wood, Trevillador Farm St Issey Wadebridge Cornwall PL27 7SD. Erection of agricultural building. **Approved with conditions.**

**123/25 8. Planning Applications:**

Cllr P Hammett declared an interest in the next item and left the room. Cllr A Heard took the Chair.

[PA25/04363](#) Mrs G Battcock, Sea Mills St Issey Wadebridge Cornwall PL27 7QH. Listed building consent for the removal and reinstatement of vertically hanging slates and the replacement of bay window roof covering on the property's South-West elevation.

Cllr N Carhart proposed support, seconded by Cllr E Ballard, all in favour.

Cllr P Hammett returned to the meeting and took the Chair.

**124/25 9 Highways**

- To Consider any further information on installing a Speed Visor in Little Petherick. We are awaiting the quote from Elan City re the speed visor. This is the company that provided the speed visors for St Merryn. To add to August Agenda.
- To provide an update on the meeting held on Thursday 26th June at High Lanes with Chair, police and Highways, regarding safety concerns about this junction. The Chairman gave a brief outline of what was said at the High Lanes junction site meeting, attended by the Chairman, Cllr O'Keefe, the clerk, Oliver Jones (Cornwall Council Highways) and Adam Stonehill (Devon and Cornwall Police). There were no incidents at this location that were logged this year – it would need to have over 200 incidents to be classed as dangerous therefore it is unlikely that we can get the roundabout. The Chairman requested the information on the costings for both of the possible options that were discussed for this junction i.e. the roundabout and the red tarmac/crosshatching for the central area to highlight where cars are turning right heading into Little Petherick. Clerk to contact Oliver Jones for this. To be included on the August Agenda.

**125/25 10 Repairs and Maintenance.**

Nothing to report.

**126/25 11 Contributions and Community Projects.**

- To Consider reimbursing the Chairman for the £200 contribution made to the Village Hall to facilitate use of the hall car park for the school (drop off and pick up of children). Cllr P Hammett declared an interest and left the room. Cllr N Carhart proposed and Cllr K Hawkins seconded to reimburse Cllr P Hammett for the £200 paid to the St Issey Village Hall for the car parking re the school. All agreed. It was further agreed that this money should be paid from the recently received funds that are currently set aside for the youth of St Issey since it is for the support of the children at the school. Clerk to draft a letter to transfer the funds from the St Issey Youth funds to the cheque account, the letter to be signed by two signatories and taken to the nearest Lloyds bank. Cllr P Hammett returned to the meeting.
- To Consider providing signage for the Churchyard i.e. Dogs to be kept on lead. Cllrs P Hammett and J Carhart will look into this.

**127/25 12. Netwise - Consider any updates and new information.**

The website framework is ready; the information is being added.

**128/25 13. Village Halls**

St Issey Village Hall – Work on the windows is still outstanding.

**129/25 14. Working Party**

It was agreed to hold a Working Party meeting immediately following this July meeting.

**130/25 15. Finance, Earmarked Reserves and Signing of cheques****131/25 Signing of cheques as required**

Receipts of £2,217.70 in June, made up as follows:

£7.70 Bank Interest

£2,210.00 24/25 Sentry Close grass cutting rebate

Payments of £3,843.00 in July as follows:

£511.52 – J Wilson – wages

£38.41 – J Wilson – expenses

£57.62 - HMRC – Tax on wages, Employers NIC

£260.00 – Waverley – Grass cutting – Sentry Close  
£2,640.00 – Waverley – Grass cutting  
£200.00 – P Hammett – Reimburse for car park contribution  
£16.25 – Seadog IT – Close G Henwood email account.  
£34.95 – Google Workspace Ltd. – website hosting  
£84.00 – Google Cloud – monthly payment for email Google Workspace  
£7.25 - Lloyds – Service charges

Cllr S Sleep proposed, Cllr G Murt seconded to sign the July cheques, all in favour.  
The Net Balance in the Cash Book as of 30<sup>th</sup> June stands at £41,026.25. A payments list for July and Bank Reconciliation for June had been prepared and circulated to all Councillors. Cllr N Carhart checked and signed off this month's finance reports.

**132/25 To update the Finance Regulations on the website as pointed out by the Internal Auditors (as agreed to do at the meeting held on 10<sup>th</sup> March)**

Cllr E Ballard proposed and Cllr A Heard seconded to accept the updated Finance Regulations and add them to the website, all agreed.

**133/25 16. Correspondence**

Correspondence forwarded to Councillors via email during the month as usual. Correspondence on Christmas lights received. To be passed on to Brenda Wright.

**134/25 17. Footpaths**

Nothing to report.

**113/25 18. Institute**

The Institute needs more members to keep it going.

**114/25 19. Items for next meeting's agenda**

Letter for transfer of funds  
Speed Visor quotes.  
Costings on the High Lanes options  
Signs for Churchyard – to keep dogs on lead  
Wind Farm  
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**115/25 20. Public Bodies (Admission to Meetings) Act 1960.**

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion.  
Nothing to consider.

The meeting closed at 8.20pm.

Chairman:

Date: 11<sup>th</sup> August 2025