

**MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN LITTLE PETHERICK VILLAGE HALL
AT 7.30PM ON MONDAY 13th OCTOBER 2025.**

Present: Cllrs P Hammett (Chair), K Hawkins, C Ivins, S Sleep. Ward Cllr James O'Keefe.
Miss J. Wilson (Clerk).

185/25 1. Apologies for absence:

Cllrs A Heard, D Heard, N Carhart, J Carhart, G Murt, E Ballard.

186/25 2. County Councillor's Report:

Cllr O'Keefe discussed the following issues:

- 20mph rollout in the Padstow and Wadebridge area - there will be a Cornwall Council Teams meeting on 23rd October to discuss this.
- Proposed new Garden Village, opposite Bogee farm, on the Tredinnick side of the B3274. (There will be a public meeting/presentation of the proposals on 7th November in St Issey Village Hall at 12 till 2pm for Councillors, then from 2pm to 7pm it will be open to the general public.)
- Roundabout at High Lanes – not likely to get approval or funding for this from Cornwall Council, but Cllr O'Keefe will mention it to other parishes to ascertain if there is any support.
- The signage cluttering up the roadside areas at High Lanes and Gypsy Corner junctions has mostly been removed now. Cornwall Council is looking into having a policy on signage for future reference.
- Cllr O'Keefe has a small community chest to assist any local community groups that require funding. Any group that is interested should contact Cllr O'Keefe directly.

187/25 3. Public Participation

- (ii) No members of the public were present.

Note: The meeting is recorded for reference when completing the minutes. The recording is then deleted.

Standing Orders applied.

188/25 4. Declaration of Interests in Items on the Agenda, and requests for dispensations:

Cllrs P Hammett and K Hawkins declared their interest in planning application PA25/04129.

189/25 5. Matters Arising from the minutes of the meeting held on 8th September 2025.

- Speed Visor post – this will be considered under item 9 on the agenda.

190/25 6. Signing of minutes for the meeting held on 8th September 2025.

The minutes of the meeting held on the 8th September 2025 were circulated.

The minutes were proposed and agreed by all as a true record of the meeting and approved. They were then signed by the Chairman.

Planning

191/25 7. Planning Decisions:

[PA25/07007](#) Mr Engin Mumcuglu, Land South West of Trevibban Mill Winery, Trevibban Mill, St Issey, Wadebridge Cornwall. PL27 7SE. Prior notification of agricultural development for single storey storage building to house machinery and plant used in connection with the existing winery. **Prior approval not req'd (PA/AF/TEL/DEM).**

[PA25/06122](#) Mr Engin Mumcuglu, Trevibban Mill Winery, Trevibban Mill, St Issey, Wadebridge. PL27 7SE. Prior notification of agricultural or forestry development for: Single storey storage building to house machinery and plant used in connection with the existing winery. **Planning permission required.**

192/25 8. Planning Applications:

[PA25/06107](#) Mr C Cowling, Penrose Farm, St Issey, Wadebridge. Proposed single storey rear extension and two storey side extension along with internal adaptations for accessibility and career accommodation. (Planning officer Matthew Lean.)

Cllr S Sleep proposed support, seconded by Cllr C Ivins, all in favour.

[PA25/06969](#). Mr and Mrs Mackintosh, Gentle Water Sea Mills St Issey Wadebridge Cornwall. PL27 7QH. Demolition of existing dwelling Sandpiper and construction of new double storey extension along with other extensions and alterations. (Planning Officer Javier Herrador Del Arco.)
Cllr K Hawkins proposed support, seconded by Cllr P Hammett, all in favour.

Note: the next application PA25/00996/PREAPP is for your information only – the Parish Council has not been consulted on it because it is a Pre App:

[PA25/00996/PREAPP](#) Trustees Of The Mary Banyard Estate, The Gate House, Burgois St Issey Wadebridge Cornwall PL27 7QQ. Pre application advice for demolition of the existing dwelling and erection of 1no replacement dwelling. (Planning Officer Megan Arnold.)

193/25 9 Highways

To Receive any updates regarding the installation of a Speed Visor in Little Petherick.

It is proposed to put the post in at the boundary between Homeside and Shotwood. This can be confirmed with Dave Mackellar, the Highways Steward. Clerk to ask Mr Mackellar to contact the Chairman to let him know when he is putting in the post so that Chairman can confirm it is in the correct agreed location.

To Consider, with the assistance of Cllr O'Keefe, whether other parishes may support the installation of a roundabout at High Lanes junction.

Cllr O'Keefe agreed to mention the roundabout proposal to the other parishes in the area.

To Notify any highways issues e.g. potholes, and resolve on any action.

Ongoing issues.

194/25 10 Repairs and Maintenance.

- Verge opposite Ponderosa – awaiting information from Cornwall Council as to whether this could be added to the agency agreement for cutting the verges that the Parish Council currently has with Cornwall Council – to add to November agenda.

195/25 11. Contributions and Community Projects.

- CHSW have sent correspondence thanking St Issey for the donation. They hold open days when no families are using the facilities and asked if any Councillors would be interested in attending. 3 Councillors expressed an interest. Clerk to find out when the open day is and notify Councillors.
- St Issey in Bloom 15-year anniversary – this Saturday 18TH October – 2-4pm: cream teas in the Ring o'Bells.
- Several items need looking at, e.g. the post and rail fence needs replacing. Clerk to contact 2 contractors to ask for quotes for replacing the whole of the post and rail fence on the Recreation Ground – to meet with the Chairman to get the specs.

196/25 12. Netwise - Consider any updates and new information.

Ongoing - the migration is due to be done shortly in September/October.

197/25 13. Village Halls

St Issey Village Hall – the leaking windows have now been repaired.

198/25 14. Working Party

- The Children's Christmas Party has been booked for the 19th December at Camel Creek.
- Clerk has spoken to Tesco's and is unable to use personal Clubcard for purchase of the 80 selection boxes but if we write a request to them, they may be able to offer us a number at a reduced price. Clerk to prepare letter and send to Tesco manager
- The next Working Party meeting will be on Wednesday 12th November at 7.30pm. Venue tbc.

199/25 15. Finance, Earmarked Reserves and Signing of cheques.

200/25 Signing of cheques as required

Receipts of £8,957.25 in September, made up as follows:

£7.25 Bank Interest

£8,950.00 Precept – second payment

Payments of £1,233.57 in October as follows:

£608.63 – J Wilson – wages, including back pay

£44.90 – J Wilson – expenses

£99.81 - HMRC – Tax on wages, Employers NIC

£30.00 – CALC – Code of conduct training Cllr K Hawkins

£322.48 – Cornwall Council – Uncontested election charges

£42.00 – Google Workspace Ltd. – website hosting

£77.00 – Google Cloud – monthly payment for email Google Workspace

£8.75 - Lloyds – Service charges

Cllr S Sleep proposed, Cllr C Ivins seconded to sign the October cheques, all in favour. Only one signatory in attendance – Chair advised clerk to contact Cllr N Carhart to countersign.

The Net Balance in the Cash Book as of 30th September stands at £40,243.79. A payments list for September and Bank Reconciliation for August had been prepared and circulated to all Councillors.

201/25 16. Correspondence

Correspondence forwarded to Councillors via email during the month as usual.

Thank-you letter received from Children's Hospice SW for the donation from the Parish Council. They have sent details of their open days and have invited members of the Parish Council to visit the facilities on these dates when families are not using the facilities. To be included on the November agenda.

Letters sent to Charlotte Deakin, Les Cullis, Pat Walker and one other parishioner as agreed at the last meeting.

202/25 17. Footpaths

Enhanced LMP Grant Invitation – Cllr P Hammett and Mr R Cowling will walk the paths and report back on any improvements/repairs etc that could benefit from the additional funding. To be added to November agenda.

203/25 18. Institute

No report.

204/25 19. Items for next meeting's agenda

- Budget
- Verge opposite Ponderosa.
- Enhanced LMP
- Update on emails/website
- Children's Hospice Tour dates.
- Payment for the Wreath

205/25 20. Public Bodies (Admission to Meetings) Act 1960.

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion.

Nothing to consider.

The meeting closed at 20.50pm.

Chairman:

Date: 10th November 2025